



**LANDBANK**

SERVING  
THE NATION

**SUPPLEMENTAL/BID BULLETIN NO. 1  
For LBP-HOBAC-FRA-GS-20230327-02**

**PROJECT** : **Printing and Delivery of Various Printed Slips/Form  
(Under Framework Agreement) (5 Lots)**

**IMPLEMENTOR** : **HOBAC Secretariat Unit**

**DATE** : **May 18, 2023**

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This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Terms of Reference (Annexes D-1 to D-3, E-1 to E-3, F-1 to F-2, G-1 to G-2 & H-1 to H-2), Technical Specifications (Section VII), and Checklist of Bidding Documents (Item No. 12 of Technical Document) have been revised. Please see attached revised Annexes D-1 to D-3, E-1 to E-3, F-1 to F-2, G-1 to G-2 & H-1 to H-2 and specific sections of the Bidding Documents.
- 3) The submission and opening of bids is re-scheduled on May 26, 2023 at 10:00 A.M. through videoconferencing using Microsoft (MS) Teams.
- 4) Responses to bidder's queries/clarifications per attached Annex J.

  
**ATTY. HONORIO T. DIAZ, JR.**  
**Head, HOBAC Secretariat Unit**

## Technical Specifications

<b>Specification</b>	<b>Statement of Compliance</b>
<p style="text-align: center;"><b>Printing and Delivery of Various Printed Slips/Form (Under Framework Agreement), to wit:</b></p> <p><b>Lot 1: 64,224 bundles Cash Deposit Slip</b></p> <p><b>Notes:</b></p> <ol style="list-style-type: none"><li>1. Specifications and design per attached <b>Revised Annexes D-1 to D-3</b>. The PDF file of design may be obtained from LANDBANK Procurement Department c/o Ms. Jeramae F. Concepcion with telephone number 8-405-2947.</li><li>2. Lowest Calculated Bidder must submit actual sample and/or printed proof within five calendar days from the date of bidding. Non-submission of actual sample and/or printed proof within the specified period may result in the post-disqualification of the bidder.</li></ol>	<p style="text-align: center;"><b>Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered</b></p> <p>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution.</p> <p style="text-align: center;"><b>Please state here either "Comply" or "Not Comply"</b></p>



<p><b>Lot 2: 28,272 bundles Withdrawal Slip</b></p> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. Specifications and design per attached <b>Revised Annexes E-1 to E-3</b>. The PDF file of design may be obtained from LANDBANK Procurement Department c/o Ms. Jeramae F. Concepcion with telephone number 8-405-2947.</li> <li>2. Lowest Calculated Bidder must submit actual sample and/or printed proof within five calendar days from the date of bidding. Non-submission of actual sample and/or printed proof within the specified period may result in the post-disqualification of the bidder.</li> </ol>	<p><b>Please state here either "Comply" or "Not Comply"</b></p>
<p><b>Lot 3: 41,616 bundles Check Deposit Slip</b></p> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. Specifications and design per attached <b>Revised Annexes F-1 to F-2</b>. The PDF file of design may be obtained from LANDBANK Procurement Department c/o Ms. Jeramae F. Concepcion with telephone number 8-405-2947.</li> <li>2. Lowest Calculated Bidder must submit actual sample and/or printed proof within five calendar days from the date of bidding. Non-submission of actual sample and/or printed proof within the specified period may result in the post-disqualification of the bidder.</li> </ol>	<p><b>Please state here either "Comply" or "Not Comply"</b></p>
<p><b>Lot 4: 228 bundles HDMF Payment Slip</b></p> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. Specifications and design per attached <b>Revised Annexes G-1 to G-2</b>. The PDF file of design may be obtained from LANDBANK Procurement Department c/o Ms. Jeramae F. Concepcion with telephone number 8-405-2947.</li> <li>2. Lowest Calculated Bidder must submit actual sample and/or printed proof within five calendar days from the date of bidding. Non-submission of actual sample and/or printed proof within the specified period may result in the post-disqualification of the bidder.</li> </ol>	<p><b>Please state here either "Comply" or "Not Comply"</b></p>
<p><b>Lot 5: 4,524 pads Application for Manager's Check, FX, Demand Draft, Electronic Fund Transfer and Gift Check Form</b></p> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. Specifications and design per attached <b>Revised Annexes H-1 to H-2</b>. The PDF file of design may be</li> </ol>	<p><b>Please state here either "Comply" or "Not Comply"</b></p>

<p>obtained from LANDBANK Procurement Department c/o Ms. Jeramae F. Concepcion with telephone number 8-405-2947.</p> <p>2. Lowest Calculated Bidder must submit actual sample and/or printed proof within five calendar days from the date of bidding. Non-submission of actual sample and/or printed proof within the specified period may result in the post-disqualification of the bidder.</p>	
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**Conforme:**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature over Printed Name of  
Authorized Representative

\_\_\_\_\_  
Position

## Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

### Eligibility and Technical Components (PDF File)

- **The Eligibility and Technical Component shall contain documents sequentially arranged as follows:**

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.



6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.
- **Eligibility Documents – Class “B”**
    7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
    8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
    9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder.
  - **Technical Documents**
    10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
    11. Section VI – Schedule of Requirements with signature of bidder's authorized representative.
    12. **Revised Section VII – Specifications with response on compliance and signature of bidder's authorized representative.**
    13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

***Note: During the opening of the first bid envelopes (Eligibility and Technical Component), only the above documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.***

- **Post-bidding Documents/Requirements – [The Lowest Calculated Bidder must submit the following documents/requirements within five (5) calendar days from the date of bidding]:**

14. Actual sample per lot.

- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**

15. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
16. Latest Income Tax Return filed manually or through EFPS.
17. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
18. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
19. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

**Financial Component (PDF File)**

- ***The Financial Component shall contain documents sequentially arranged as follows:***

1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).

***Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.***



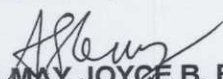


## SPECIFICATION SHEET

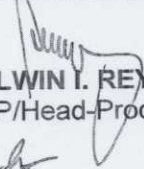
<b>Category:</b> Non-accountable Form	<b>Group Code:</b> 0700
<b>Version:</b> TS-1105-23	<b>Item Code:</b> 0264

<b>Product Name</b>	Cash Deposit Slip		
<b>Technical Data</b>			
Paper Stock	Bond Paper		
Paper Color	White (Whiteness as per sample)		
Paper Thickness and Tolerance	56gsm (+/-5%)		
Paper Size	6 ½ inches x 4 inches		
Text Color	Color	Pantone	CMYK
	Green	355C	C:100, M:0, Y:60, K:40
Printing Process	<ol style="list-style-type: none"> <li>1. Offset</li> <li>2. Two (2) sides (back to back)</li> </ol>		
Packaging	<ol style="list-style-type: none"> <li>1. 500 pieces per bundle</li> <li>2. 25 bundles per pack (shall be labeled with product name &amp; quantity)</li> </ol>		
Other Requirements	For text and lay-out, the digital file shall be provided by LANDBANK Corporate Communication and Events Department (CCED).		
<b>Green Specifications</b>			
The slips shall be bundled with paper strap and packed with coated/uncoated 70gsm kraft paper.			

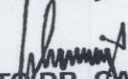
Prepared by:

  
**ALMAY JOYCE B. RUZ**  
 Procurement Assistant

Recommending Approval:

  
**ALWIN I. REYES**  
 VP/Head-ProcD

With Conformity:

  
**DONATO DR. CARIAGA**  
 TL, Supplies Management Team

Revised Annex D-1



CASH DEPOSIT SLIP

# CASH DEPOSIT SLIP



# LANDBANK

For transactions amounting to more than P500,000.00, please indicate purpose of deposit.

ACCOUNT NAME

DATE

ACCOUNT NUMBER

BRANCH OF ACCOUNT  
(for interbranch deposit)

Check one (1) applicable box below. Please use separate deposit slip for each type of currency.

PESO

JPY

Others: \_\_\_\_\_

EURO

US \$

DEPOSITOR / REPRESENTATIVE  
(Signature over printed name)

TOTAL DEPOSIT  
(in words) \_\_\_\_\_

CONTACT NUMBER:

(in figures) \_\_\_\_\_

Please accomplish details of deposit at the back.

Teller's Validation

THIS DEPOSIT IS SUBJECT TO THE TERMS AND CONDITIONS COVERING THIS ACCOUNT.

REVISED NOVEMBER 2020

Revised Annex

D-2





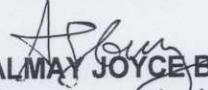


## SPECIFICATION SHEET

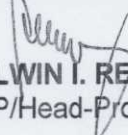
<b>Category:</b> Non-accountable Form	<b>Group Code:</b> 0700
<b>Version:</b> TS-1105-23	<b>Item Code:</b> 0265

<b>Product Name</b>	Withdrawal Slip		
<b>Technical Data</b>			
Paper Stock	Bond Paper		
Paper Color	White (Whiteness as per sample)		
Paper Thickness and Tolerance	56gsm (+/-5%)		
Paper Size	6 ½ inches x 4 inches		
Text Color	Color	Pantone	CMYK
	Red	1778C	C:0, M:83, Y:77, K:5
Printing Process	<ol style="list-style-type: none"> <li>1. Offset</li> <li>2. Two (2) sides, back to back</li> </ol>		
Packaging	<ol style="list-style-type: none"> <li>1. 500 pieces per bundle (bundle with paper strap)</li> <li>2. 25 bundles per pack (shall be labeled with product name &amp; quantity)</li> </ol>		
Other Requirements	For text and lay-out, the digital file shall be provided by LANDBANK Corporate Communication and Events Department (CCED).		
<b>Green Specifications</b>			
The forms shall be bundled with paper strap and packed with coated/uncoated 70gsm kraft paper.			

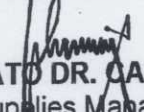
Prepared by:

  
**ALMAY JOYCE B. RUZ**  
 Procurement Assistant

Recommending Approval:

  
**ALWIN I. REYES**  
 VP/Head-ProcD

With Conformity:

  
**DONATO DR. CARIAGA**  
 TL, Supplies Management Team

revised Annex E-1

# WITHDRAWAL SLIP



<p>I/We hereby authorize _____ whose signature appears below to withdraw the amount indicated from my/our account.</p> <p>I/We declare under the penalty of perjury that my/our co-depositor(s) is/are still living.</p> <p>1. _____</p> <p>2. _____</p> <p style="text-align: center;"><b>SIGNATURE OF DEPOSITOR(S)</b></p> <p style="text-align: center;">_____</p> <p style="text-align: center;"><b>SIGNATURE OF REPRESENTATIVE</b></p> <p style="text-align: center;">_____</p> <p>Proceeds Received By: _____</p> <p>Teller's Validation _____</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"><b>ACCOUNT NAME</b></td> <td style="width: 20%;"><b>DATE</b></td> </tr> <tr> <td style="text-align: center;"><b>ACCOUNT NUMBER</b></td> <td style="text-align: center;"><b>BRANCH OF ACCOUNT</b> (for interbranch withdrawal)</td> </tr> <tr> <td style="text-align: center;">                 Check one (1) applicable box below. Please use separate withdrawal slip for each type of currency.             </td> <td></td> </tr> <tr> <td> <input type="checkbox"/> PESO      <input type="checkbox"/> JPY      <input type="checkbox"/> Others: _____             </td> <td></td> </tr> <tr> <td> <input type="checkbox"/> EURO      <input type="checkbox"/> US \$             </td> <td></td> </tr> <tr> <td colspan="2">                 Received from LAND BANK OF THE PHILIPPINES the sum of                  (in words) _____             </td> </tr> <tr> <td colspan="2">                 (in figures) _____             </td> </tr> <tr> <td>Verified By: _____</td> <td>Approved By: _____</td> </tr> </table>	<b>ACCOUNT NAME</b>	<b>DATE</b>	<b>ACCOUNT NUMBER</b>	<b>BRANCH OF ACCOUNT</b> (for interbranch withdrawal)	Check one (1) applicable box below. Please use separate withdrawal slip for each type of currency.		<input type="checkbox"/> PESO <input type="checkbox"/> JPY <input type="checkbox"/> Others: _____		<input type="checkbox"/> EURO <input type="checkbox"/> US \$		Received from LAND BANK OF THE PHILIPPINES the sum of (in words) _____		(in figures) _____		Verified By: _____	Approved By: _____
<b>ACCOUNT NAME</b>	<b>DATE</b>																
<b>ACCOUNT NUMBER</b>	<b>BRANCH OF ACCOUNT</b> (for interbranch withdrawal)																
Check one (1) applicable box below. Please use separate withdrawal slip for each type of currency.																	
<input type="checkbox"/> PESO <input type="checkbox"/> JPY <input type="checkbox"/> Others: _____																	
<input type="checkbox"/> EURO <input type="checkbox"/> US \$																	
Received from LAND BANK OF THE PHILIPPINES the sum of (in words) _____																	
(in figures) _____																	
Verified By: _____	Approved By: _____																

THIS WITHDRAWAL IS SUBJECT TO THE TERMS AND CONDITIONS COVERING THIS ACCOUNT.

REVISED OCTOBER 2018

Revised Annex

E-2







## SPECIFICATION SHEET

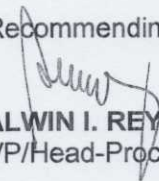
<b>Category:</b> Non-accountable Form	<b>Group Code:</b> 0700
<b>Version:</b> TS-1105-23	<b>Item Code:</b> 0454

<b>Product Name</b>	Check Deposit Slip		
<b>Technical Data</b>			
Paper Stock	Carbonless Paper, 2 ply 1. Original – Back Coated 2. 2 <sup>nd</sup> Copy – Front Coated		
Paper Color	White (Whiteness as per sample)		
Paper Thickness and Tolerance	1. Original - 55gsm (+/-5%) 2. 2 <sup>nd</sup> Copy - 50gsm (+/-5%)		
Paper Size	7 5/8 inches x 4 inches		
Printing Process	1. Offset 2. One (1) side		
Text color	Color	Pantone	CMYK
	Blue	661C	C: 85, M:50, Y:0, K:0
Padding	1. Original and 2 <sup>nd</sup> copy in one set, with gumming per set on left side 2. Five hundred (500) sets per bundle		
Packaging	Four (4) bundles per pack (shall be labeled with product name & quantity).		
Other Requirements	For text and lay-out, the digital file shall be provided by LANDBANK Corporate Communication and Events Department (CCED).		
<b>Green Specifications</b>			
The slips shall be bundled with paper strap and packed with coated/uncoated 70gsm kraft paper.			

Prepared by:

  
**ALMAY JOYCE B. RUZ**  
Procurement Assistant

Recommending Approval:

  
**ALWIN I. REYES**  
VP/Head-ProcD

With Conformity:

  
**DONATO DR. CARIAGA**  
TL, Supplies Management Team

revised Annex F-1

**Land Bank of the Philippines**

LANDBANK Plaza, 1598 M.H. Del Pilar corner Dr. J. Quintos Sts., Malate, Manila, Philippines 1004  
T (632) 522-0000 551-2200 450-7001 W www.landbank.com



**CHECK DEPOSIT SLIP**

# CHECK DEPOSIT SLIP



<b>ACCOUNT NAME</b>				<b>DATE</b>		Check one applicable box below. Use separate slip for each type of deposit. <input type="checkbox"/> On-Us <input type="checkbox"/> Other Bank		For Bank's use only <b>CTS ADJUSTMENT:</b> P _____		
<b>ACCOUNT NUMBER</b>				<b>BRANCH OF ACCOUNT</b> (for interbranch withdrawal)		<b>CHECK BREAKDOWN</b>				
For transactions amounting to more than P500,000.00, please indicate purpose of deposit.						<b>NAME OF BANK/BRANCH</b>		<b>CHECK NUMBER</b>		<b>AMOUNT</b>
I/We hereby agree that in case any of my/our check deposit fails to conform with Image Quality Assurance validation, the amount rejected shall be deducted from my/our deposit. In case of interbranch deposit, I/we further agree to pick-up any returned check at this branch or at the branch where my/our deposit account is maintained.										
_____ <b>DEPOSITOR/REPRESENTATIVE</b> (Signature over printed name)										
<b>Contact Number:</b> Teller's Validation						<b>TOTAL CHECK DEPOSIT</b>				

THIS DEPOSIT IS SUBJECT TO THE TERMS AND CONDITIONS COVERING THIS ACCOUNT.

REVISED NOVEMBER 2020

Revised Annex  
F-2

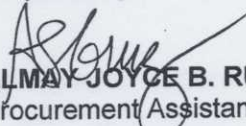


## SPECIFICATION SHEET

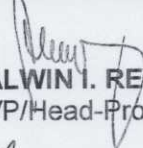
<b>Category:</b> Non-accountable Form	<b>Group Code:</b> 0700
<b>Version:</b> TS-1105-223	<b>Item Code:</b> 0552

<b>Product Name</b>	HDMF Payment Slip		
<b>Technical Data</b>			
Paper Stock	Carbonless Paper, 2ply 1. Original – Back Coated (Coded as Payor’s Copy) 2. 2 <sup>nd</sup> copy – Front Coated (Coded as Bank’s Copy)		
Paper Color	White (Whiteness as per sample)		
Paper Thickness and Tolerance	1. Original - 55gsm (+/-5%) 2. 2 <sup>nd</sup> copy - 50gsm (+/-5%)		
Paper Size	6 ½ inches x 8 inches		
Printing Process	1. Offset 2. One (1) side		
Text Color	Color	Pantone	CMYK
	Blue	661C	C: 85 , M: 50, Y:0, K:0
	Red	1778C	C:0, M:83, Y:77, K:5
Binding	1. Original and 2 <sup>nd</sup> copy in one set, with gumming per set on left side 2. Five hundred (500) sets per bundle		
Packaging	Four (4) bundles per pack (shall be labeled with product name & quantity)		
Other Requirements	1. For text and lay-out, the digital file shall be provided by LANDBANK Corporate Communication and Events Department (CCED). 2. Shall include Payment Slip Number		
<b>Green Specifications</b>			
The slips shall be bundled with paper strap and packed with coated/uncoated 70gsm kraft paper.			

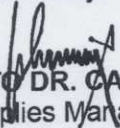
Prepared by:

  
**ALMAY JOYCE B. RUZ**  
 Procurement Assistant

Recommending Approval:

  
**ALWIN I. REYES**  
 VP/Head-ProcD

With Conformity:

  
**DONATO DR. CARIAGA**  
 TL, Supplies Management Team

Revised Annex G-1





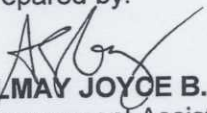


## SPECIFICATION SHEET

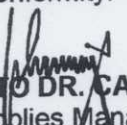
<b>Category:</b> Non-accountable Form	<b>Group Code:</b> 0700
<b>Version:</b> TS-1105-23	<b>Item Code:</b> 0525

<b>Product Name</b>	Application for Manager's Check, FX Demand Draft, Electronic Fund Transfer and Gift Check Form		
<b>Technical Data</b>			
Paper Stock	Carbonless Paper, 2 ply 1. Original – Back Coated 2. 2 <sup>nd</sup> Copy – Front Coated		
Paper Color	1. Original – White (Whiteness as per sample) 2. 2 <sup>nd</sup> Copy – Blue (Color as per sample)		
Paper Thickness and Tolerance	1. Original – 55gsm (+/-5%) 2. 2 <sup>nd</sup> Copy – 50gsm (+/-5%)		
Paper Size	9 3/8 inches x 8 inches		
Printing Process	1. Offset 2. One (1) side		
Text Color	Color	Pantone	CMYK
	Solid Black	-	C:0, M:0, Y:0, K:100
Binding	1. Original and 2 <sup>nd</sup> copy in one set 2. Fifty (50) sets per pad, with gumming on left side per pad		
Packaging	Ten (10) pads per pack (shall be labeled with project name & quantity)		
Other Requirements	For text and lay-out, the digital file shall be provided by LANDBANK Corporate Communications and Events Department (CCED).		
<b>Green Specifications</b>			
The forms shall be padded with Top Sheet and Chipboard #120 backing and packed with coated/uncoated 70gsm kraft paper.			

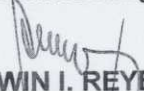
Prepared by:

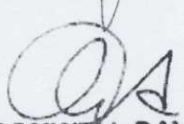
  
**ALMAY JOYCE B. RUZ**  
 Procurement Assistant

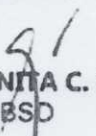
With Conformity:

  
**DONATO DR. CARIAGA**  
 TL, Supplies Management Team

Recommending Approval:

  
**ALWIN I. REYES**  
 VP/Head-ProcD

  
**CROMWELL DAVEY**  
 ADM.BBSD

  
**VP ELENITA C. RAPANUT**  
 Head.BBSD

Revised Annex #-1





## APPLICATION FOR MANAGER'S CHECK, FX DEMAND DRAFT ELECTRONIC FUND TRANSFER AND GIFT CHECK

Branch \_\_\_\_\_

To be crossed:	Please check applicable box below for the type of transaction being applied for:	Date: _____
<input type="checkbox"/> Yes	<input type="checkbox"/> Manager's Check <input type="checkbox"/> FX Demand Draft    For Electronic Fund Transfer, please check the medium to be used:	
<input type="checkbox"/> No	<input type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Gift Check <input type="checkbox"/> EMT <input type="checkbox"/> RTGS <input type="checkbox"/> GSRT <input type="checkbox"/> OTT <input type="checkbox"/> Others _____	

### Purchaser's/Remitter's Information

Purchaser's/Remitter's Name (Individual)/Registered Name (Institution)		With existing account with LANDBANK? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please specify the Account No/s.: _____
<b>For Applicant without deposit account with LANDBANK, please provide the following additional information:</b>		Validation for EMT Transactions
Present Address		
Date of Birth/Incorporation	Place of Birth/Incorporation	
Contact Number or Email Address	Citizenship	

### Payee's/Beneficiary's Information

Name of Payee/Beneficiary	Beneficiary's Account Number
Address	Contact Number or Email Address
Date of Birth/Incorporation	SWIFT Code/ABA Routing No.
Paying Bank's Name & Address	IBAN
Intermediary Bank's Name & Address	Intermediary Bank's SWIFT Code
Amount in Words	Amount in Figures
Purpose	Mode of Payment <input type="checkbox"/> Cash <input type="checkbox"/> Debit SA/CA No. <input type="checkbox"/> Check No. _____ Drawee Bank _____

I/We hereby certify that the above information are true and correct.

For Authorized Representative:  
This authorizes \_\_\_\_\_ whose signature appears below  
to acknowledge receipt of the above instrument.

_____ (Signature over Printed Name of Authorized Signatory/ies)	_____ (Signature of Representative)	_____ (Signature of Authorized Signatory/ies)
--	--	--

### FOR BANK'S USE ONLY

		Philippine Peso	US Dollar	3rd Currency
MC/DD/GC Number	Face Amount			
SECO Number	Exchange Rate			
	US \$ Amount			
IBT Number	Fees & Commission			
	Corr. Bank Charges			
IOA Amount	Cable Charge			
	Doc. Stamp			
Special Instruction/Payment Details	Ad Valorem Fee			
	Others			
	<b>TOTAL</b>			

Processed by _____ New Accounts Clerk	Checked by _____ BOO/BSO <sup>1</sup>	Approved by _____ Branch Head	Received by _____ Signature over Printed Name
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Validation

<sup>1</sup>for Branches without BOO

Revised Annex  
H-2

## RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

<b>DATE</b>	May 17, 2023
<b>PROJECT IDENTIFICATION NO.</b>	FRA-GS-20230327-02
<b>PROJECT NAME</b>	Printing and Delivery of Various Printed Slips/Form (Under Framework Agreement)
<b>PROPONENT UNIT/TECHNICAL WORKING GROUP</b>	Procurement Department

Lot No.	PORTION OF BIDDING DOCUMENTS/SPECIFICATIONS	QUERIES AND/OR SUGGESTIONS OF TRANSPRINT CORPORATION AND CLOVIS S. LICONG PRINTING PRESS	LANDBANK's RESPONSES
1 & 2	<p>Section VII – Technical Specifications (Annexes D-1 and E-1)</p> <ul style="list-style-type: none"> <li>Paper Thickness and Tolerance – 56gsm (+/-5%)</li> </ul>	<p>Since there are insufficient stocks of white bond 56 gsm, may we recommend to use book 40 instead? Book 40 is 60 gsm.</p>	<p>Section VII – Technical Specifications (Annexes D-1 and E-1)</p> <ul style="list-style-type: none"> <li>Paper Thickness and Tolerance – 56gsm (+/-5%)</li> </ul>
1, 2, 3, 4, & 5	<p>Section VI – Framework Agreement List</p> <ul style="list-style-type: none"> <li>Expected delivery timeframe after receipt of a Call-Off - Within thirty (30) calendar days upon receipt of Call-Off.</li> </ul>	<p>Request to get schedule of deliveries with the specified quantities per job please. So we can better prepare printing and delivery per job before submission of bids since this is valid for 1 year. It is important for us to get the specified delivery schedule per job.</p> <p>There is an effect on cost depending on the schedule of deliveries and how many artworks to change per job.</p>	<p>As per the discussion last Pre-Bid Conference, the schedule of deliveries with the specified quantities will be coordinated with the winning bidder.</p>
3 & 5	<p>Section VII – Technical Specifications (Annexes F-1 and H-1)</p> <ul style="list-style-type: none"> <li>Check Deposit Slip- 7 5/8 x 4 inches</li> <li>Application for Manager's Check, FX Demand Draft, Electronic Fund Transfer and Gift Check Form - 9 3/8 x 8 inches</li> </ul>	<p>Clarification on the size of Check Deposit Slip and Application for Manager's Check, FX Demand Draft, Electronic Fund Transfer and Gift Check Form</p> <ul style="list-style-type: none"> <li>Check Deposit Slip- 7 1/8 x 4 inches</li> <li>Application for Manager's Check, FX Demand Draft, Electronic Fund Transfer and Gift Check Form - 9 3/8 x 8 inches</li> </ul>	<p>Section VII – Technical Specifications (Annexes F-1 and H-1)</p> <ul style="list-style-type: none"> <li>Check Deposit Slip- 7 5/8 x 4 inches</li> <li>Application for Manager's Check, FX Demand Draft, Electronic Fund Transfer and Gift Check Form - 9 3/8 x 8 inches</li> </ul>

ANNEX J